

STUDENT NAME

emailaddress@school.edu | (333) 555-8888

OBJECTIVE

Aspiring real estate and property management professional eager to apply and grow knowledge from college business courses in robust and challenging summer internship program

REAL ESTATE & BUSINESS INDUSTRY JOB SHADOWS

XYZ Real Estate Advisors | City, State

Spring and Fall 2021

- Shadowed Associate Director of Multifamily Investment Sales for 10 hours
- Exposed to property acquisition and asset management roles in multifamily real estate
- Confirmed an interest in a real estate career, especially multifamily assets

American Business Securities, Inc. (ABC) | City, State

Summer 2017

- Shadowed Owner and Investor of ABC for 40 hours to explore financial and investment careers
- Assisted with basic data organization and record keeping
- Exposed to use of business statistics as decision-making tools

RELEVANT BUSINESS COURSEWORK

- **Marketing Strategy** | Conduct strategic marketing analyses & develop marketing plans for scenarios
- **Market Research** | Analyze markets, identify target market segments, and make and conduct surveys
- **Professional Selling** | Apply sales and the marketing mix to create proactive customer responses
- **Corporate Finance** | Extensively used Microsoft Excel to calculate financial information for scenarios
- **Financial Accounting** | Analyze and post payments, expenses, and transactions; prepare financials
- **Business Law** | Understand contracts, leases, and management rights, powers, and responsibilities

EDUCATION & CAMPUS INVOLVEMENT

Bachelor of Arts in Business Administration

College Name | City, State

- Estimated Graduation: December 2022
- GPA: 3.06, Honors

Football Student-Athlete

College Name Football Team

- Demonstrate exceptional time management with practice, games, weights, and 13-credit semesters
- Foster new recruitment relationship between SC Football program & standout high school program
- Lead tours for prospective football plays and recruits as well as answer questions about the college

EMPLOYMENT HISTORY

Seasonal Floor & Customer Service Associate

Summer 2019

Name Grocery Store | City, State

- Provided exceptional customer service to patrons through checking, bagging, and locating products
- Handled cash and ensured accurate transactions for customers
- Maintained a clean and stress-free shopping experience for customers to foster loyalty

Part-Time Landscaper & General Laborer

January 2015 – July 2017

Company Name | City, State

- Inspected property to ensure professional curb appeal and reported maintenance needs to owner
- Responsible for the cultivation and care of landscaping and commercial grounds
- Planted flowers, mowed, pulled weeds, repaired structures, and maintained grounds